

**ERIE COUNTY WATER AUTHORITY  
MEETING OF MAY 17, 2018**

**PRESENT:**

**CALL TO ORDER**

**PLEDGE TO THE FLAG**

**I. - ROLL CALL**

**II. - READING OF ANNUAL MINUTES**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_  
Annual Meeting held on Thursday, May 3, 2018.

and carried to read the Minutes of the

**III. - APPROVAL OF ANNUAL MINUTES**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_  
Annual Meeting held on Thursday, May 3, 2018.

and carried to approve the Minutes of the

**IV. - READING OF MINUTES**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_  
Meeting held on Thursday, May 3, 2018.

and carried to read the Minutes of the

**V. - APPROVAL OF MINUTES**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_  
Meeting held on Thursday, May 3, 2018.

and carried to approve the Minutes of the

**VI. - REPORTS**

- A) SECRETARY**
- B) LEGAL**
- C) FISCAL**
- D) OPERATIONS**
- E) HUMAN RESOURCES**
- F) AUDIT COMMITTEE**
- G) GOVERNANCE COMMITTEE**
- H) FINANCE COMMITTEE**
- I) ETHICS BOARD**

**VII. - COMMUNICATIONS AND BILLS**

**ITEM 1 - Creation and/or Amendment of Master Purchase Orders:**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and carried to approve the creation and/or amendment of Master Purchase Order Nos. as attached and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

**ITEM 2 - Master Purchase Order Releases, Purchase Orders and Purchase Order Amendments:**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and carried to approve for payment of Master Purchase Order Nos., Purchase Order Nos. and Purchase Order Amendments as attached after certification by the Comptroller that the orders are in accordance with the quotations and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

**VIII. - UNFINISHED BUSINESS**

Approval of the Amendment to the Proposed Policy No. 94.0 (4/19/18)

Adoption of Policy No. 96.0 (4/19/18)

Authorization to Accept the Proposal of \_\_\_\_\_ to Provide Bond Counsel Services for the Erie County Water Authority's Proposed 2018 Bond Offering (5/3/18)

**IX. - NEW BUSINESS (RESOLUTIONS 3-11)**

- ITEM 3 -** Final Acceptance of Project with DN Tanks, Inc. for Contract No. W-22A, Ball South Tank Replacement, Project No. 201300266, Contract No. 15-15-10 - \$20,000.00
- ITEM 4 -** Authorization to Enter into a Professional Services Contract with Nussbaumer & Clarke, Inc. to Provide Consulting Engineering Services for Miscellaneous Electrical Design Services 2018-2019, identified as Contract No. NC-037, Project No. 201800056
- ITEM 5 -** Authorization to Rescind Item No. 3 of the Minutes of the Meeting of the Erie County Water Authority held on May 3, 2018 Relative to the Authorization of Entering into a Cooperative Agreement with the Town of Cheektowaga in connection with the Reconstruction of Woodbine Place from Cherokee Drive to Clover Place and Evergreen Place from Woodbine Place to Clover Place in the Town of Cheektowaga, New York, Project No. 201700073
- ITEM 6 -** Authorization to Solicit Request for Proposals for Public Relations Services, Project No. 201800099
- ITEM 7 -** Approval of Amendment No. 3 of IVR Technology Group, LL. to assist the Erie County Water Authority in Enhancing its Data Base of Contact Emails, Wireless Numbers and any other Social Media Communication Systems Deemed Necessary, identified as Project No. 201600192 - \$35,000.00
- ITEM 8 -** Authorization to Amend the Erie County Water Authority's Annual O & M Budget for Fiscal Year 2018
- ITEM 9 -** Authorization to Upgrade the Title of Attorney
- ITEM 10 -** Authorization to Appoint Two (2) Non-Voting Ex-Officio Members to the ECWA Governance Committee
- ITEM 11 -** Service Connection Work Order List:

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and carried to approve or ratify Service Connection Work Order No. 2018-018, to Russo Development, Inc. for Service Area No. 1 under Contract No. 17-02-01 and to 716 Site Contracting, Inc. for Service Area No. 2 under Contract No. 17-03-01 and to Kandey Company, Inc. for large services under Contract No. 17-04-01.

**X. - ADJOURNMENT**